



Sheet No	1	Degree of Risk										Risk Rating	Persons at Risk				
		Seriousness					Likelihood						Staff	Volunteers	Public	Contractors	Boat User Groups
Date	1/3/23	5	4	3	2	1	5	4	3	2	1						
Risk Area	Boat – Long Tom	Fatal	Major Injury	To doctor	Minor Injury	No Injury	Certain	Probable	Possible	Remote	Unlikely						
Assessor	PG/GE																
Ref No	Risks and Hazards																

1	Coming aboard				✓						✓		✓	✓			✓
2	Coming aboard at night				✓						✓		✓	✓			✓
3	Anchor chain (emergency stop) NONE																
4	Cabin doors (slamming injury)			✓							✓		✓	✓			✓
5	Bow area				✓						✓		✓	✓			✓



Sheet No	2	Degree of Risk										Risk Rating	Persons at Risk				
		Seriousness					Likelihood						Staff	Volunteers	Public	Contractors	Boat User Groups
Date	1/3/23	5	4	3	2	1	5	4	3	2	1						
Risk Area	Boat – Long Tom	Fatal	Major Injury	To doctor	Minor Injury	No Injury	Certain	Probable	Possible	Remote	Unlikely						
Assessor	PG/GE																
Ref No	Risks and Hazards																

6	Rear deck				✓				✓				✓	✓			✓
7	Weed hatch			✓							✓		✓				
8	Side hatch - NONE																
9	Roof area		✓								✓		✓	✓			✓
10	Galley – sink/urn/microwave		✓								✓		✓	✓			✓



Sheet No	3	Degree of Risk										Risk Rating	Persons at Risk				
		Seriousness					Likelihood						Staff	Volunteers	Public	Contractors	Boat User Groups
Date	1/3/23	5	4	3	2	1	5	4	3	2	1						
Risk Area	Boat – Long Tom	Fatal	Major Injury	To doctor	Minor Injury	No Injury	Certain	Probable	Possible	Remote	Unlikely						
Assessor	PG/GE																
Ref No	Risks and Hazards																

11	Sleeping arrangements NONE																	
12	Shower NONE																	
13	Gas – poisoning or explosion NONE																	
14	Engine		✓								✓		✓	✓				
15	Engine fire risk	✓									✓		✓	✓	✓			✓





Sheet No	5	Degree of Risk										Risk Rating	Persons at Risk				
		Seriousness					Likelihood						Staff	Volunteers	Public	Contractors	Boat User Groups
Date	1/3/23	5	4	3	2	1	5	4	3	2	1						
Risk Area	Boat – Long Tom	Fatal	Major Injury	To doctor	Minor Injury	No Injury	Certain	Probable	Possible	Remote	Unlikely						
Assessor	PG/GE																
Ref No	Risks and Hazards																

21	Bridges		✓								✓		✓	✓			✓	
22	Tunnels		✓								✓		✓	✓			✓	
23	Night cruising – urban – abuse by members of public			✓						✓			✓	✓	✓			✓
24	Night locking – urban – interference by members of public	✓							✓				✓	✓	✓			✓
25	Refuelling with diesel oil (risk of slipping)				✓			✓					✓	✓				✓



Sheet No	6	Degree of Risk										Risk Rating	Persons at Risk				
		Seriousness					Likelihood						Staff	Volunteers	Public	Contractors	Boat User Groups
Date	1/3/23	5	4	3	2	1	5	4	3	2	1						
Risk Area	Boat – Long Tom	Fatal	Major Injury	To doctor	Minor Injury	No Injury	Certain	Probable	Possible	Remote	Unlikely						
Assessor	PG/GE																
Ref No	Risks and Hazards																

26	Replacing gas cylinders NONE																
27	Inappropriate behaviour by staff to users			✓							✓						✓
28	Inappropriate behaviour by users to staff			✓							✓	✓	✓				✓

Sheet No:  
7

Angel Community Canal Boat Trust  
**Health & Safety Action Plan**



Date:  
1/3/23

Ref No	Risk or Hazard	Existing Controls	Preventative Action	By Whom	Completion Date
1	Coming aboard	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. Ensure boat correctly and securely moored.</li><li>3. Ensure users made aware of where to stand, what to hold onto and any potential difficulties.</li><li>4. Ensure young, old and disabled people assisted.</li></ol>			
2	Coming aboard at night	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. Users to bring torch to approach boat.</li><li>3. Portable light kept available and turned on to cover rear deck</li></ol>	Fixed light to be installed to cover rear deck		
3	Bow area	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. Ensure awareness of all passengers of importance of keeping hands etc inside boat.</li><li>3. Access beyond cockpit limited to crew only.</li><li>4. Include in skipper's induction to groups.</li></ol>			
4	Rear deck	Close supervision by crew at all times.			
5	Weed hatch	<ol style="list-style-type: none"><li>1. Access by staff only</li><li>2. Ensure awareness of risk of finger trapping</li><li>3. Engine off / key removed when accessing propeller by hand</li><li>4. Use of gloves to avoid injury from sharps when clearing propeller</li></ol>			
6	Roof area	<ol style="list-style-type: none"><li>1. No passengers on roof at any time</li></ol>			
7	Galley	<ol style="list-style-type: none"><li>1. User groups responsible for hygiene.</li><li>2. Ensure electric appliances secured</li><li>3. Instruct passengers on use of urn.</li></ol>			
8	Engine	<ol style="list-style-type: none"><li>1. Regular checks carried out daily.</li><li>2. Access limited to crew only.</li><li>3. Engine boxed in</li><li>4. Ensure safety precautions taken at all times.</li></ol>			

Sheet No:  
8

Angel Community Canal Boat Trust

# Health & Safety Action Plan



Date:

1/3/23

Ref No	Risk or Hazard	Existing Controls	Preventative Action	By Whom	Completion Date
9	Engine Fire Risk	<ol style="list-style-type: none"><li>1. Fire extinguishers</li><li>2. Regular checks and maintenance</li><li>3. Smoke/gas detectors giving audible alarm for skipper.</li></ol>			
10	Fire	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. No smoking permitted on boat</li><li>3. Fire drill as part of skipper's induction to groups.</li><li>4. All electrical equipment checked regularly (no gas equipment or supply).</li><li>5. Sufficient fire extinguishers and blankets in position.</li><li>6. No cooking facilities.</li></ol>			
11	Setting off / coming alongside	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. Skipper's visual supervision from steering position</li></ol>			
12	Locking	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. Demonstration and instruction in proper operation and appropriate use of windlass</li><li>3. No access to or egress from boat while locking</li><li>4. Skipper's visual supervision</li><li>5. In the event of fall onto cill or into lock, drop paddles</li></ol>			
13	Bridges	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. No passenger on roof when boat moving</li><li>3. Skipper's visual supervision from steering position</li></ol>			
14	Tunnels	<ol style="list-style-type: none"><li>1. Oral safety briefing</li><li>2. Buoyancy aids/ life buoys and dinghy for evacuation</li><li>3. No passengers on roof</li><li>4. Skipper's visual supervision from steering position</li></ol>			



Sheet No:  
9

Angel Community Canal Boat Trust  
**Health & Safety Action Plan**



Date:  
1/3/23

Ref No	Risk or Hazard	Existing Controls	Preventative Action	By Whom	Completion Date
15	Refuelling with diesel oil (risk of slipping)	<ol style="list-style-type: none"> <li>1. Oral safety/hazards briefing</li> <li>2. Avoid spillage if possible – care on filling</li> <li>3. Clean up any area of spillage with detergent or other suitable chemical</li> </ol>			
16	Urban cruising – abuse by members of public	<ol style="list-style-type: none"> <li>1. Oral safety/hazards briefing</li> <li>2. Avoid confrontation</li> <li>3. Withdraw into boat if at any risk</li> <li>4. In any doubt, telephone police, state location by reference to nearest road, photograph as possible.</li> </ol>			
17	Night locking – urban – interference by members of public	<ol style="list-style-type: none"> <li>1. Oral safety/hazards briefing</li> <li>2. Avoid confrontation</li> <li>3. Do not permit public on board</li> <li>4. Withdraw into boat if at any risk</li> <li>5. In any doubt, telephone police, state location by reference to nearest road</li> <li>6. Map of route with ref numbers for assistance, plus emergency numbers.</li> </ol>			
18	Inappropriate behaviour by staff to users	<p>All staff and volunteers who have contact with users:-</p> <ol style="list-style-type: none"> <li>1. Subject to regular DBS checks</li> <li>2. issued with child and vulnerable adult protection policy documentation</li> </ol>			
19	Inappropriate behaviour by users to staff	<ol style="list-style-type: none"> <li>1. Oral safety briefing</li> <li>2. Avoid confrontation</li> <li>3. In any doubt, telephone police</li> <li>4. Off load offender or cancel trip.</li> </ol>			
20	Other safety issues	<ol style="list-style-type: none"> <li>1. Encourage appropriate footwear, dress.</li> <li>2. Buoyancy aids required for all aged 16 and under unless formally agreed otherwise</li> <li>3. Antics by passengers, if unsafe... terminate trip.</li> </ol>			

Sheet No:  
10

Angel Community Canal Boat Trust

## Health & Safety Action Plan



Date:

1/3/23

Ref No	Risk or Hazard	Existing Controls	Preventative Action	By Whom	Completion Date
21	Drowning	<p>When the boat is operating and when they are outside the boat cabin and cockpit:-</p> <ol style="list-style-type: none"><li>1. Buoyancy aids must be worn by all passengers under the age of 16.</li><li>2. Buoyancy aids will be recommended to be worn by all users of the boat aged 16 and above and by all group leaders.</li><li>3. Buoyancy aids must be worn by skipper and crew.</li><li>4. Buoyancy aids must be fully checked each month by the Skipper and a record kept, including gas cylinder expiry dates. Crew member to carry out a visual check of their buoyancy aid before each use. (Visible signs of wear including straps).</li></ol>			