



PREVENTATIVE ACTION



Health & Safety Action Plan for COVID-19

Ref No	Risk or Hazard	Activity	Preventative Action	Action
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1	Covid-19	Cleaning (general)	All cleaning should be done in line with the government guidance which can be found at https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings See further guidance below	
2	Covid-19	Communication	<p>Before arriving at the boat and before boarding:</p> <ul style="list-style-type: none"> All relevant measures impacting on passengers must be clearly communicated to them through written material and must be reinforced orally on arrival and by signage on the boat Passengers must be informed of the facilities available to them or off limits to minimise the risk of spreading. For example, the need to bring all of their own food and drink and an absence of cooking, food heating facilities etc. on board) Passengers must be told how best to communicate with the skipper to ensure social distancing while the boat is under way (such as signalling from the front of the boat or using his mobile phone) Passengers will be asked to identify the size of buoyancy aid they will require for each member of their party so that a minimum number of sanitised buoyancy aids can be made available for their arrival <p>Passengers, before being permitted to board the boat, will be asked to confirm that in respect of each of them:</p> <ul style="list-style-type: none"> They are not experiencing, and no one in their household is or has in the last seven days experienced, any symptoms which could be attributable to Covid-19 They are not experiencing a raised body temperature They are not required under Government guidance or regulations to self-isolate 	
3	Covid-19	Crew	To facilitate social distancing, the crew will consist of the skipper only. If at any time the skipper is of the view that he is unable to continue safely on his own, the trip must be terminated as soon as it is safe to do so	
4	Covid-19	Direct Covid-19 virus transfer due to close proximity to others (general)	<p>Maintain social distancing (and ideally 2m distance) (in accordance with government guidelines) between people not in the same household and therefore also between skipper and passengers</p> <ul style="list-style-type: none"> Written directions and verbal reinforcement to advise and remind of distancing rules 	



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			<ul style="list-style-type: none"> If in exceptional circumstances distancing is not possible, the skipper must use a mask. As risks of transmission are reduced outdoors, try to be outdoors whenever possible, and if indoors, open windows and doors as much as possible 	
5	Covid-19	Indirect Covid-19 virus transferred to common contact surfaces (general)	<p>Disinfect and Protect</p> <ul style="list-style-type: none"> Encourage BACS or card transactions; cash to be discouraged Paper towels to be used as far as possible. Where cloth towels or tea towels are provided, they will be removed and replaced between trips, and laundered before reuse Remove or lock away all kitchen equipment and utensils and secure closed all kitchen cupboards All soft furnishings (cushions but not vinyl covered foam, curtains etc), books and games to be removed from parts of cabin to which passengers have access Access for passengers to the cabin beyond the forward toilet compartment will be restricted by signage save in the event of an emergency Only the forward toilet will be available for passenger use. The skipper will not use this toilet or associated washbasin Keep as many internal doors open as possible in areas passengers use. Skipper to disinfect hands regularly either by washing with soap and warm water or using hand sanitiser supplied throughout the premises. Passengers to be encouraged to do the same and in particular immediately prior to first boarding the boat and on leaving Signage to reinforce rules and encourage passengers to wash their hands on a regular basis for 20 seconds with water and soap and the importance of proper drying with disposable towels. Passengers also to be reminded to catch coughs and sneezes in tissues, following 'Catch it, Bin it, Kill it' and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available on the boat Alcohol-based hand sanitiser and soap will be widely available on the boat and signs will encourage its frequent use by passengers 	
6	Covid-19	Greeting passengers and safety briefing	<p>Maintain social distancing (and ideally 2m distance) between people when meeting passengers and do so outside</p> <ul style="list-style-type: none"> Greeting passengers and the safety briefing will be carried out if possible outside and 	



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			<p>before boarding the boat.</p> <ul style="list-style-type: none"> If meeting passengers outside is not an option (for example due to adverse weather) allow passengers to board and once they are within the cabin speak to them from the cockpit maintaining social distancing (and ideally 2m distance) from the nearest person Provide written directions to remind passengers of the need to maintain separation from the skipper <p>Disinfect and Protect</p> <ul style="list-style-type: none"> Provide alcohol-based hand sanitiser at entrance/exit points on the boat Instruct through written directions and verbal reinforcement 	
7	Covid-19	Embarkation (boarding) and introducing passengers to the boat	<p>Because the skipper cannot physically assist passengers to board the boat, the skipper will give detailed instructions as to the safest way to board to all passengers before boarding.</p> <p>The skipper will introduce one passenger only in detail to the boat.</p> <p>Only one passenger should be in the cabin or foredeck of the boat with the skipper at any one time; all other passengers to stay ashore whilst waiting to embark. If this is not possible (for example, due to adverse weather) follow the practice as for 6. Above (greeting and safety briefing)</p> <ul style="list-style-type: none"> When social distancing (and ideally 2m distance) cannot be maintained between the passenger and the skipper, personal protection equipment (PPE) should be worn by the skipper, i.e. gloves and a mask. The gloves to be disposed of immediately after each handover to prevent contamination. The passenger also to be instructed also to wear a mask If it is necessary for the skipper to hold the boat to the side using a rope during embarkation or disembarkation (whether at the beginning and end of a trip or at any other time, for example at locks) then the skipper must stand in such a position as to be socially distanced (and ideally at least 2m) from the passengers (and any other member of the public) at all times and as possible and as necessary asking passengers to move as far away from him as possible 	
8	Covid-19	Boating – under way	<p>Skipper will remain at rear of boat when boat is under way and passengers are not to come further back outside the boat than approximately one metre from the front cockpit. Whilst inside, they will not be permitted to use the side doors.</p> <p>Ropes and lines should be handled only by the skipper, but if ropes and lines are passed (for</p>	



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			<p>example from boat to shore) it is important to ensure that the correct PPE is worn by both the skipper and passenger, such as disposable gloves.</p> <p>When operating locks:</p> <ul style="list-style-type: none"> • The skipper will maintain social distancing (and ideally 2m distance) from passengers and from any other persons using the lock • The skipper and any passengers assisting must use gloves when operating lock gear, using windlasses or pushing and pulling lock gates • If sharing a lock with another boat, the skipper and any passengers who have disembarked the boat (if any) will so far as is possible operate only the paddles and gates on the side of the boat on which the boat lies • If sharing a lock, while on the boat, the skipper and passengers will maintain social distancing (and ideally 2m distance) from anyone on any other boat 	
9	Covid-19	Skipper needing to attend to matters in the cabin during trip	<p>There may be exceptional occasions when the skipper has to attend to matters in the cabin during a trip whilst passengers are on board. For example, if there is a problem with equipment or the toilet. In such cases, the skipper is to maintain social distancing (and ideally 2m distance) from passengers (unless this is impossible) and to ask passengers to distance themselves from him as far as possible. To minimise any risk the skipper will:</p> <ul style="list-style-type: none"> • Wear mask and gloves • Open windows in the vicinity if remaining for more than 30 seconds. • Gain access to the cabin, if possible, from the side doors so as to avoid passing through cockpit and saloon area 	
10	Covid-19	Disembarkation	<p>Skipper to maintain social distancing (and ideally 2m distance) as passengers disembark the boat.</p> <p>If it is necessary for the skipper to hold the boat to the side using a rope during disembarkation (whether at the beginning and end of a trip or at any other time for example at locks) then the skipper must stand in such a position as to be social distanced (and ideally at least 2m distance) from the passengers (and any other member of the public) at all times and as possible and as necessary asking passengers to move as far away from him as possible.</p>	
11	Covid-19	Cleaning the boat	<p>Disinfect and Protect.</p> <ul style="list-style-type: none"> • Skipper alone is to carry out cleaning between trips. Cleaning is to be carried out when 	-



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			<p>no one else is on board</p> <ul style="list-style-type: none"> • When cleaning, skipper is to wear PPE including disposable gloves, mask and apron, and government guidance on cleaning non-health care settings must be followed • If, after cleaning, the skipper re-enters the cockpit or cabin for any purpose without wearing gloves or if he remains in the cockpit or cabin other than very briefly, then the area must again be cleaned • Particular attention must be paid to the cleaning of objects and surfaces that are touched regularly, and all loose items onboard the boat <p>All contact areas/surfaces must be regularly disinfected between users including (but not limited to):</p> <ul style="list-style-type: none"> • Seats and seat coverings • Gunwales and associated steelwork in forward cockpit • Points of contact for boarding/ disembarking • External hand rail in all areas used by passengers • Work surfaces in saloon and galley • All hard surfaces in saloon, galley and toilet(s) • Door handles and all common touch points • Light switches and power socket surrounds • Galley fittings (fridge, cooker) at all common touch points • Kettle and any other kitchen equipment that is available for use • Buoyancy aids • User manuals and passenger guidance materials 	
12	Covid-19	Refuelling and pump out	<p>Maintain social distancing (and ideally 2m distance) 2m between people:</p> <ul style="list-style-type: none"> • Refuelling and pump out will not take place when passengers are on board or a passenger trip is under way • Ensure distancing during fending off boat and taking/passing lines 	



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			<ul style="list-style-type: none"> • Ensure distancing between skipper and passengers who are disembarking • If multiple vessels are using the fuel dock/pump out, ensure distancing is maintained between people • If multiple vessels are using the fuel dock/pump out, clients not being served should wait inside their boats <p>Disinfect and Protect</p> <ul style="list-style-type: none"> • Ensure skipper wears disposable gloves whilst handling lines/fuel systems/pump-out systems • Provide disposable gloves and hand sanitiser for skipper 	
13	Covid-19	Cleaning guidance	<p>Use disposable cloths or paper roll and disposable mop heads to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:</p> <ul style="list-style-type: none"> • Use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine; or • A household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants;or • If an alternative disinfectant is used, this should be checked to ensure that it is effective against enveloped viruses <p>In addition:</p> <ul style="list-style-type: none"> • Avoid creating splashes and spray when cleaning • Any cloths and mop heads used must be disposed of in line with the government's guidance • When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used • Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of <p>Some products (but not limited to these products) that may be suitable for cleaning vessels include:</p>	



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			<ul style="list-style-type: none"> • Super professional V2 Antiviral disinfectant • D2 and D10 cleaning agents • When using any cleaning agent, skipper to check that it is suitable for the surfaces it is intended for. Manufacturers guidelines for the cleaning products must be adhered to including any PPE that is needed when using it. Businesses are advised to get any data sheets for the products and file these with the risk assessments 	
		Cleaning guidance (continued)	<p>Particular attention should be taken when using cleaning products on any PPE including lifejackets and other operational kit. The OEM of the equipment must be consulted to ensure the cleaning product will not degrade the equipment and potentially invalidate any certification.</p> <p>Government guidance can be found at https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p>	