

ANGEL COMMUNITY CANAL BOAT TRUST



HEALTH AND SAFETY POLICY

General

1. The management committee is responsible for health and safety of staff and of user groups whilst using the boat. The committee will review the policy and all risk assessments at least once each year
2. Day to day health and safety is the responsibility of the skipper, who is responsible for the safety of user groups while using the boat. To that end, his word on the use of the boat during a hire is final. If necessary and in extreme cases he will terminate the hire immediately if that is necessary for reasons of health and safety.

Induction talks

3. The skipper will give all user groups an induction talk as soon as possible after their arrival at the boat. There are different induction talks for non-residential and residential trips. The contents of the induction talks will be set out in writing so as to ensure consistency and to ensure that all essential points are covered.
4. All user groups will be made aware of the fact that there are hazards which cannot be avoided by the Trust by the nature of the canal infrastructure and of essential canal activities such as locking and the variable nature of the canal side against which the boat will be moored, and that it is necessary therefore for all user groups and in particular group leaders to be aware of these hazards.
5. User groups are not permitted to enter the engine room or to be on the boat forward of the front cockpit.
6. The hoist is only to be used by trained staff and in the presence of adequate numbers of helpers.
7. Smoking is forbidden at all times on board the boat.

Buoyancy Aids

8. Buoyancy aids will be worn by all users of the boat under the age of 16 when outside the boat cabin and cockpit save with the express permission of a responsible adult.

First aid

9. A first aid kit is carried on board.

Food hygiene

10. Food hygiene is the responsibility of user groups who are expected to use practices such as taught on a basic food hygiene certificate course. Waste must be disposed of regularly. Deep fat frying is forbidden.
11. User groups must remove all unused foodstuffs on leaving the boat, and ensure that the boat is left clean. Further guidance for groups is provided in written notes for users.

Risk assessments

12. All user group leaders must carry out their own risk assessments in advance of the hire and must report any risk areas particular to their group to the skipper before boarding the boat.

Records

13. All accidents affecting user groups and staff must be reported in the accident book which is maintained on the boat.
14. The boat and its equipment will be maintained and regularly inspected in order to reduce the risk of malfunction to a minimum. All incidents of breakages, damage and the need for maintenance will be recorded in the boat's log at the earliest opportunity, and the boat log will be inspected regularly and appropriate remedial work programmed for action.